

# KES Ohana Meeting: December 20, 2018

Location: KES Library/Time: 5:42pm - 6:23pm

Attendees: Derek Minakami, Traci Ostermiller, Ikaika Plunkett, Karen Maciorowski, Renee Kimura, Julia Reimers, Kimey Kalua, Kristine Morton, Hoku Schank, Joni Kamiya, Dee Fujinaka, Shari Ikeda, Judy Yamane

## DISCUSSION SUMMARY

## ACTION/COMMENTS

### SECRETARY'S REPORT (Kristine)

Reviewed minutes of the 11/15/18 meeting

Motion to approve, seconded. Minutes approved.

### TREASURER'S REPORT (Kimey)

Report on financial activity and status/Budget Revision Approval

-Business Banking joins online Quikbooks with online banking, helps keep track of deposits and withdrawals.  
 -\$15,000 buffer for priority accounts. Free online banking. Helpful for future treasurer duties.  
 -Voted. Board level approved to use Business Banking.

CPA to hire or volunteer

-Will ask Ohana for volunteers. Also checking with various CPA's about additional help/volunteering.

Vote needed: Ohana Support Drive increase from 30% to 50%

-Voted for payout from Ohana Drive. Past year 30%, will do additional for total 50% distribution of total.  
 -Distribution amongst 33 teachers.

### OLD BUSINESS

"Run For Your Life!" Teacher Appreciation lunch bags (Dee)

-Lunch bags around \$330 for 100 bags. Awaiting on final quote.

### NEW BUSINESS

Student Council January Activity (Tara)

-New school wide activity, "Snow Day". Ordering snow for all grades to participate.  
 -Cost about \$6,000 with Student council to pitch in \$1,000.  
 -Estimated 15-20 minutes play time for each grade level.

Open Topics

-Creating a School Activity Balance Sheet to use for deposits and withdrawals to help with balancing budget.

\*Contact at Honolulu Opera Theater (HOT) about performance. Grants available if interested. Mr. Minakami will check with teachers about interest in HOT performance.

NEXT MEETING: 01/17/19 @ 6:30pm